

July 2020

Regional Shared Care Records – Privacy Statements

A **Shared Care Record** is a way we can access information about a person's health and social care records across different organisations in one place.

Your local health and care services are working more closely together to provide a joined-up service to meet your needs.

Working together improves the quality of care because the clinicians and other professionals involved in your treatment and care provision have better, more timely and more complete information on which to base their decisions.

The local shared care record reduces the need for you to repeat your story in each different setting, thereby saving you time and frustration. It also makes the services themselves more efficient by enabling health and care professionals involved in your care to view the relevant records as and when appropriate.

The Health and Social Care Act 2012 places a legal requirement on health and social care organisations to share data with other health and social care organisations involved in your care or likely to be involved in your care.

There are also occasions where we have a legal duty to pass patient information to external organisations such as NHS Digital and NHS England that either provide national shared care records such as the NHS Summary Care Record or that have a responsibility to oversee and address issues relating to the management of the NHS as a whole.

In addition, your data is also used in an anonymised form to manage the quality of the services you receive and to help monitor, manage and improve the provision of health and social care nationally and locally.

Together, the UK Data Protection Act 2018, the General Data Protection Regulation and our Common Law duties set out the rules we need to comply with when processing and sharing your data and we and our local partners have policies and procedures in place to ensure we comply. As an example, one such policy is a requirement for staff to be trained and tested regularly with respect to data protection and privacy.

For you as a person who uses our services, this will mean you only have to tell your story once. Access to information will also help to achieve safer and faster treatment, reduce duplication of tests and results, reduce unplanned admissions and improved discharge times, and provide a joined-up approach to the care people receive.

The Regional Shared Care Records

The Surrey Care Record is the name of the system bringing together information from across the Surrey Heartlands Integrated Care System.

Regional shared care records are used by Surrey and Borders Partnership NHS Foundation Trust (SABP) to share some key information from your records with other organisations and

health and social care professionals who may be involved in your care.

Role based access controls are implemented within the local shared care record systems and these controls make certain that only those roles that have a legitimate reason to access your data can do so.

In addition to the technical access controls, all organisations that have been granted access to the local shared care records have committed to perform regular audits to ensure that the controls are properly applied.

The various types of organisation that may be required to view relevant aspects of your data using the local shared care record include:

1. Independent sector health care providers (when you have been referred to them);
2. Independent sector social care providers (when you have been referred to them);
3. Local authorities;
4. NHS Trusts, including:
 - a. Hospitals
 - b. Community healthcare services (when you have been referred to them)
 - c. Emergency services
 - d. Mental health services (when you have been referred to them)
 - e. Specialist service providers (when you have been referred to them); and
5. Voluntary sector organisations (when you have agreed to be referred to them).

SABP contributes the following types of data to the local shared care record:

1. Demographics
2. Mental Health:
 - a. Care Programme Approach Episodes
 - b. Care Programme Approach Level
 - c. Diagnosis
 - d. Mental Health Act
 - e. Early Intervention in Psychosis
3. Referrals

Other health and social care organisations contribute the following types of data to your local shared care record:

1. Person Details and Demographics;
2. Admissions;
3. Assessment;
4. Associated People;
5. Carer Details;
6. Diagnosis Details;
7. Diagnostic Tests;
8. Discharges;
9. DOLs (Deprivation of Liberty Safeguards);
10. Early Interventions;
11. Electronic Documents;

12. Events;
13. Health Promotion;
14. Referrals Details;
15. Results;
16. Social / Family History; and
17. Service Planning.

Your rights

Your rights in respect of these local shared records are summarised below:

1. As required by law, you have a right to request a copy of your local shared care record and.
2. You also have a right to request that errors in your records are corrected.
3. For some uses of your data, you also have the right to object to your data being processed. Please contact your GP practice if you would like to object to the sharing of your record into the Shared Care Records. Your care co-ordinator or named professional may also be able to help explain what this means for you.

We always aim to comply with these rights.

For queries and requests, and the Privacy Notice regarding Surrey Care Record, please contact gwccg.informationgovernance@nhs.net or see <https://www.surreyheartlands.uk/surrey-care-record-privacy-notice/>

For more information on anonymised data processing please see <https://www.nhs.uk/your-nhs-data-matters/> .